



Sheaf Valley Aquarist Society

Rules

1. Fiscal year
 - i. The fiscal year of the society shall be from January 1st to December 31st inclusive.
2. Membership/Dues
 - i. Membership of the Club shall be open to any person completing a membership application form and paying the relevant subscription fee as determined by the Annual General Meeting of the Club Members. Members shall remain members whilst they maintain their annual membership fee and are in good standing with the Club.
 - ii. There shall be three classes of membership available. These are:
 1. Full Membership - £10 - *Includes Junior, Senior, Student etc*
 2. Family/Joint Membership - £15 - *Full Member + partner and or children*
 3. Affiliate Membership - £5 - *any individuals that wish to contribute to the club but are not able to partake in any activities for whatever reason*
 - iii. A non-member (visitor) may attend a maximum of two (2) meetings before applying for membership. Upon payment of dues a member is eligible to participate in all Club activities.
 - iv. The committee may reject any application for membership.
 - v. Any member who has not renewed their membership 60 days after expiry shall have their membership revoked. Any members whose actions are deemed detrimental to the Club may have their membership revoked by the Committee.
3. Election of chairs
 - i. Chairs shall be appointed at the Annual General Meeting in February – *how?*
 - ii. Vacancies shall be announced at the January meeting in time for the AGM in February.
 - iii. Those elected to the various chairs shall immediately assume those duties and any records.
4. Finances
 - i. All dues are payable upon joining and renewable each fiscal year thereafter.
 - ii. Discretion shall be applied by the Committee, with regards to payment, for members joining at the latter end of the year.
 - iii. If additional funds are needed, voluntary offerings may be taken up, or any other proper means of fund raising may be used.
 - iv. Any member of the Committee may not spend more than £10.00 on behalf of the society without prior approval of the Committee.

- v. The Treasurer shall keep an accurate and adequate record of all receipts and expenditures and shall be prepared to report on the state of finances at all times. He/she shall preserve all records of finances.
- vi. It shall be the responsibility of the Treasurer to prepare monthly and yearly financial reports and to submit them to the Committee and members at appropriate times.

5. Amendment

- i. As per amendments to the Constitution.

6. Awards

- i. The Club shall issue annual merit awards, given at the AGM. The awards shall be nominated and decided as follows:
 - 1. Star Member Award – an outstanding member who has made valuable contributions to the Club.
 - One member selected by the Chairperson
 - 2. Aquarist of the Year – any member who for whatever stated reason deserves this recognition
 - Nominated in writing by one or more other members including a brief description of their reason for nomination
 - Voted by all members
 - Nominations announced by the Chairperson at the January meeting in readiness for the AGM.